



## Repack Volunteer

Available shifts:	Monday-Thursday 8:30am-8pm *hours may vary	Friday-Saturday 8:30am-3pm
Location:	Great Plains Food Bank 1720 3 <sup>rd</sup> Ave N Fargo, ND 58103	
Reports to:	Caroline McGuire cmcguire@greatplainsfoodbank.org (701) 476-9110	Jessica Johnston jjohnston@greatplainsfoodbank.org (701) 476-9132

### Position Overview

Last year, The Great Plains Food Bank distributed 13.3 million pounds of food across North Dakota and Clay County, MN. In order to maintain this level of service to our statewide network, we need volunteers to repackage bulk food donations, process donated nonfood items, & pack bags and boxes for special programs every day.

### Job Duties:

- Participate in facility-wide tour
- Listen for full instructions prior to starting work
- Contribute to completing assigned project
- Ask for guidance when unsure how to proceed
- Keep work area clean and orderly
- Other duties as assigned

### Qualifications:

- Must wear long pants & closed toed shoes
- Minors must be accompanied by an adult

### Suggested Knowledge, Skills, & Abilities:

- General interpersonal communication skills
- Able to lift up to 50 pounds
- Able to bend/lift/stoop for extended period
- Able to stand on concrete for extended period